

## Appendix B

### Extract of Code of Conduct (adopted July 2012) - regarding prejudicial interests and outside bodies

#### Prejudicial Interests

- 2.9 (1) Where you have a personal interest in any business of your Council you also have a prejudicial interest in that business where the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice your judgement of the public interest and where that business—
- (a) affects your financial position or the financial position of a significant person\* (other than another town parish district or county council of which you are also a member); or
  - (b) relates to determining any approval, consent, licence, permission or registration in relation to you or any significant person\* (other than another town parish district or county council of which you are also a member).
- (2) Subject to paragraph (3) and (4), where you have a prejudicial interest in any business of your Council—
- (a) You may not participate in any discussion of the matter at a meeting.
  - (b) You may not participate in any vote taken on the matter at a meeting.
  - (c) You must disclose the existence and nature of the interest to the meeting and leave the room where the meeting is held while any discussion or voting takes place on the matter. The exception to the requirement to disclose the detail of the interest is if the matter is a sensitive interest under paragraph 2.11. In these circumstances you need only state that you have a prejudicial interest and that the details are withheld because of the sensitive information involved.
- (3) Where you have a prejudicial interest in any business of your Council, you may attend a meeting but only for the purpose of making representations, answering questions or giving evidence relating to the business and you leave the meeting room immediately after making representations, answering questions or giving evidence.

\* **“significant person”** in relation to personal and personal and prejudicial Interests means a member of your family or any person with whom you have a close association; or any body-

- (1) of which you are a member or in a position of general control or management and to which you are appointed or nominated by the Council;
  - (2) exercising functions of a public nature;
  - (3) established for charitable purposes; or
  - (4) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union), of which you are a member or in a position of general control or management
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